



<b>Application Form</b>	
Full Name:	
Address:	Daytime contact number:
	Home telephone number:
	Email:
Postcode:	Date of birth:
National insurance number:	
Notice period, or date when you would be available to start work:	

<b>Employment history</b>			
Please give details of your current or most recent employment first. Include paid and voluntary work.			
Start/end date	Employer name and address	Job title	Nature of work

*Continue on a separate sheet if necessary.*

**Education, Training and Development**

Please give details of your education and training, starting with the most recent. Include any formal qualifications or certificates you may hold. ***Continue on a separate sheet if necessary.***

Start/end date	University, college, school or training establishment	Qualification or course details	Grade

**Personal statement**

Please state why you think you are suitable for this job. Give examples where appropriate and ensure that you cover the points covered in the job description. ***Continue on a separate sheet if necessary.***

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<b>References</b>	
Please give the contact details of two people who are willing to provide references regarding your suitability for the post. One must be your current or most recent employer.	
<b>First referee: Present / most recent employer</b>	<b>Second referee</b>
Name:  Address:    Email: Telephone: Relationship applicant:	Name:  Address:   Email: Telephone: Relationship applicant:
Can we approach your referees prior to interview?	Yes / No

<b>Criminal convictions</b>
<p>Due to the nature of this post and the law relating to it, this post is exempt from the Rehabilitation of Offenders Act. You must disclose all criminal convictions, cautions, court orders, reprimands, warnings or pending cases. It is a condition of any subsequent employment that you have done so. Failure to disclose any such information could result in dismissal or disciplinary action.</p> <p>Any information that you supply will be dealt with on a confidential basis. Kid's Space Limited will only take into account when considering your application those convictions, cautions, court orders, reprimands, warnings or pending cases relevant to the nature and purpose of the post for which you are applying.</p> <p>The post is subject to an enhanced DBS disclosure for a regulated activity being obtained for the successful applicant which is satisfactory to Kid's Space Limited. We will require full sight of the DBS certificate, and if appropriate, we will also check your status online via the DBS Update Service.</p>

<b>Declaration</b>	
<p>I have read and understood the above statement. If I have any convictions, cautions or pending cases to declare I will supply details of them at the time of application to Kid's Space Limited.</p> <p>I further certify that the information contained on this application form is accurate and true.</p>	
Signed:	Date:

Please return this form to [info@kidsspace.org.uk](mailto:info@kidsspace.org.uk)